

Complete and return this sheet *ONLY* to:

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Service-Learning Project Contest

Service-Learning Project Contest, a team event, recognizes schools that develop and implement a high-quality service-learning project that meets the essential elements of service-learning. Participants must prepare a **display** and **oral presentation**. Winners will be chosen by a panel of guest judges based on criteria contained in this packet. Winners will receive a scholarship to attend the National Service-Learning 2010 (www.nylc.org) not to exceed the amount of \$2,500 to be used for approved expenses by the state office of Missouri Service-Learning.

REGISTRATION INFORMATION – return this sheet to ERIKA BRANDL no later than 3:00 p.m. on Wednesday, October 1, 2009.

School Name:	
Learn and Serve Grantee:	Y or N
Contact Person:	
Student Presenters (2 max):	
Project Title:	
Media contacts?	
Need power?	
Will you be using a table?	
Display must be free standing either on top of, or in equivalent space of a 6 foot table. NO WALL SPACE WILL BE PROVIDED	

Service-Learning Project Contest

Service-Learning Project Display, a *team event*, recognizes schools that develop and implement a *high-quality service-learning project* that meets the essential elements of service-learning, see chart on page 4. Participants must prepare a **display** and an **oral presentation**.

ELIGIBILITY

1. School Buildings may submit one *display* entry in each category of this event.
2. Participation is open to any service-learning based school program or Missouri Learn and Serve sub grant.
3. The Service-Learning Project must be developed and completed during a one-year span beginning July 1 and ending June 30 of the school year before the state service-learning conference.
4. The Service-Learning Project Display and supporting materials submitted must be planned, conducted, and prepared by students only.
5. The Service-Learning Project must align with the Show-Me Standards and/or Grade Level Expectations.

PROCEDURES & TIME REQUIREMENTS

1. At the designated time, participants will have 30 minutes prior to opening session to set up a *display*. Only participants are allowed in the setup area. Other persons may not assist. Participants must set up during the designated time in order to be considered entered in the contest.
2. The oral presentation **may be up to** 10 minutes in length MAXIMUM. A one-minute warning will be given at 9 minutes. Participants will be stopped at 10 minutes.
3. If audio and/or visual recordings are used for the *display* event, they are limited to 1 minute playing time during the presentation.
4. Following the presentation, evaluators will have 5 minutes to interview participants.
5. Evaluators will rate the display independently of the oral presentation. Participants cannot interact with evaluators during display evaluation.
6. Evaluators will use the rating sheet to score and write comments for participants.

GENERAL INFORMATION

1. Participants must bring all necessary supplies and/or equipment. Wall space will not be available.
2. Tables and electrical outlets must be requested through the state adviser. Extension cords and power strips are not provided.
3. Participants may not carry in additional visuals or props for the oral presentation. The original display may be used as a visual during the oral presentation, but movement of the display during the presentation must occur within the original dimensions only. This includes handouts, samples, etc.

4. Display

- A display will be used to document and illustrate the work of one project entered in the contest.
- The display may be either freestanding or tabletop. Freestanding displays should not exceed a space 48" deep by 60" wide by 72" high, including audiovisual equipment. Tabletop displays should must fit on top of a 6ft rectangular table including any audiovisual equipment. Information or props outside the display will be considered part of the display and subject to penalty.
- Visuals or props used during the oral presentation of the display must be contained within the dimensions of the display, and movement of the display during the presentation must occur within the original dimensions only.
- Scrapbooks, flip charts, manuals, and photo albums will not be effective as judges will not manipulate the display – display will be rated on VISUAL only. Each display must include a project identification page and a Planning Process summary page.

Project Identification Page	One 8 1/2" x 11" page on plain paper, with no graphics or decorations; must include participants' names, school, city, and project title. For project identification pages mounted on a display, graphics and decorative elements must be outside the 8 1/2" x 11" page and must not touch or overlap the project identification page.
Process Summary Page	One 8 1/2" x 11" page on plain paper with no graphics...summary page of how each element of effective Service-learning was used in the project. Must include Curriculum Connections, Youth Voice, Community Partners, Reflection, and a general summary of the planning and implementation process.
Addresses a Specific Need	Address a specific need that makes a worthwhile contribution to families, schools, communities, and/or Family and Consumer Sciences. Show how and why need was identified and acted on.
Cooperative Efforts	Indicate the chapter's ability to work cooperatively with members, other school groups, community groups, and/or volunteers to achieve the goals of the project.
Project Overview	Evaluators should be able to tell exactly how the project existed, the general time-line and specifics about the steps of the Service-learning process, and how the classroom curriculum was met and enriched with the project. The display should provide a stand-alone explanation of the project as a visual without oral explanation.
Appearance	Display should be neat, legible, professional, and creative and use correct grammar and spelling.

Oral Presentation

- The oral presentation **may be up to** 10 minutes in length and is delivered to evaluators.
- The presentation should explain the specifics of the project and its outcomes.
- Limit 2 oral presenters from each team.
- Participants presenting a *display* may use audio and/or visual recordings, but they are limited to 1 minute playing time.
- Participants may not carry in additional *visuals* or *props* for the oral presentation. The *display* may be used as a *visual* during the oral presentation.

Organization	Deliver oral presentation in an organized, sequential manner; concisely and thoroughly summarize project activities and accomplishments.
Reflects Understanding of Service-learning	Explain how project reflects the processes of Service-learning and show an understanding of how SL differs from other community service activities.
Project Impact	Explain what impact the project had on the community and chapter members.
Voice	Speak clearly with appropriate pitch, tempo, and volume.
Body Language	Use appropriate body language including gestures, posture, mannerisms, eye contact, and appropriate handling of display and notes or note cards if used.
Grammar and Pronunciation	Use proper grammar and pronunciation.
Responses to Evaluators'	Provide clear and concise answers to evaluators' questions regarding project. Questions are Questions asked after the presentation

VITAL INFORMATION

This sheet is for your reference. You will receive an official sheet at the time of registration and display set-up. Contestant registration and display set-up must be completed no later than 8:30 a.m. Monday (keynote speaker starts at 9:00 am). Late registrations will have points deducted and are subject to disqualification.

Registration: Your intent to enter must be received by the conference committee at least one week prior to conference start date.

Display Score Sheet:

Project Identification Page			
Meets required format	One 8 1/2" x 11" page on plain paper, with no graphics or decorations; must include participants' names, school, city, and project title. For project identification pages mounted on a display, graphics and decorative elements must be outside the 8 1/2" x 11" page and must not touch or overlap the project identification page.	1 Point	0 1
Process Summary Page			
Meets Required Format	One 8 1/2" x 11" page on plain paper with no graphics	1 Point	0 1
Clear summary description of how project meets expectations:	Curriculum Connections	2 points	0 1 2
	Reflection	2 points	0 1 2
	Youth Voice	2 points	0 1 2
	Community Partners	2 points	0 1 2
	planning and implementation process	2 points	0 1 2
VISUAL PROJECT DISPLAY			
Addresses a Specific Need	Clear visual information on board about the needs identification process and proof of true meaningful community need.	10 points	0 1 2 3 4 5 6 7 8 9 10
Cooperative Efforts	Clear visual information showing strong reciprocal partnerships and consideration of diverse stakeholder views in the project.	10 points	0 1 2 3 4 5 6 7 8 9 10
Project Overview	Evaluators should be able to explain the project process, outcomes, and ties to curriculum by viewing the display board.	10 points	0 1 2 3 4 5 6 7 8 9 10
Appearance	Display should be visually pleasing, professional, grammatically correct, and creative	5 point with 3 bonus for exceptional creativity	0 1 2 3 4 5 +6 7 8
TOTAL POINTS AWARDED		47 Possible	

Presentation Score Sheet:

Organization	Deliver oral presentation in an organized, sequential manner; concisely and thoroughly summarize project activities and accomplishments.	10 points	0 1 2 3 4 5 6 7 8 9 10
Reflects Understanding of Service-learning	Explain how project reflects the processes of Service-learning and show an understanding of how SL differs from other community service activities.	10 points	0 1 2 3 4 5 6 7 8 9 10
Project Impact	Explain what impact the project had on the community and chapter members.	10 points	0 1 2 3 4 5 6 7 8 9 10
Voice	Speak clearly with appropriate pitch, tempo, and volume.	10 points	0 1 2 3 4 5 6 7 8 9 10
Body Language	Use appropriate body language including gestures, posture, mannerisms, eye contact, and appropriate handling of display and notes or note cards if used.	5 points	0 1 2 3 4 5
Grammar and Pronunciation	Use proper grammar and pronunciation.	5 points	0 1 2 3 4 5
Responses to Evaluators'	Provide clear and concise answers to evaluators' questions regarding project. Questions are Questions asked after the presentation	3 points with 3 bonus for exceptional responses	0 1 2 3 4 5 6
TOTAL POINTS AWARDED			53 Possible